

**Middletown Public Library Board of Trustees**

**Minutes of Meeting – February 20, 2012**

**Middletown Public Library**

**700 West Main Road**

**Middletown, Rhode Island**

**Members Present: Paul LaMond, Chair; Steve Arendt, Vice-Chair; Lucie-Anne Dionne-Thomas; Sally Gauch; Ernest Gibbons; John Grisham; Ellrony Williams.**

**Members Absent: None.**

**Others Present: Theresa Coish, Library Director; Sue Connor, Candise Prewitt.**

**--Meeting called to order at 6:03 P.M. by Paul LaMond, Chair.**

**Disposition of Minutes:**

**--Minutes of January 11, 2012 meeting reviewed. Motion to accept: Arendt. Second: Gauch. Unanimously carried.**

**Public presentation to, or discussion with the Board:**

**--Presentation by Theresa Santos, Treasurer of the Middletown**

**Historical Society, of a \$100 donation to the Library in appreciation for its hosting the Society's meetings.**

**Open Call by Chair announcing Executive Session pursuant to RIGL 42-46-2, 42-46-4, 42-46-5(a)(1) (personnel matters) and 42-46-5(a)(2) (collective bargaining and/or litigation). Motion to enter Executive Session for stated purposes: Grisham. Second: Dionne-Thomas. Unanimously carried.**

**Executive session began at 6:15 P.M., ended at 7:07 P.M.**

**(Motion to end executive session: Arendt. Second: Grisham. Unanimously carried.)**

**Motion to seal executive session minutes: Arendt. Second: Gauch. Unanimously carried.**

**Executive session minutes of January 11, 2012 approved. (Motion: Arendt. Second: Williams. Unanimously carried.)**

**The Chair announced a short recess, regular meeting resumed at 7:16 P.M.**

**Correspondence received:**

**--Letter from MLK Center, expressing gratitude for the Library's**

**contributions to the Feed-a-Friend program.**

**Director's report: Theresa Coish orally reviewed information. Motion to accept: Grisham. Second: Dionne-Thomas. Unanimously carried.**

**Motion to authorize Director to use \$4,993 in surplus grant funds to correct insulation problems in ceiling: Grisham. Second: LaMond. Unanimously carried.**

**Motion to request Capital Improvement funds from Town for 3M self-check unit: Arendt. Second: LaMond. Unanimously carried.**

**Committee reports:**

**--Budget: Steve Arendt reported that the committee has finalized its FY2013 draft budget for consideration by the full Board, prior to the Library's March 5 Budget Workshop with Town Hall. Presentation by Mr. Arendt on draft budget, and by Director Coish on Library programming, followed.**

**Motion to adopt proposed budget as presented, for forwarding to town: Grisham. Second: Williams. Unanimously carried.**

**--Contract Negotiations: Addressed in executive session.**

**--Director's Evaluation: No report.**

**--Friends Liaison:** Theresa Coish reported that the Friends' annual meeting is set for March 18 at Newport Beach Hotel and Suites. Committee meetings for the community garden project are ongoing, and a grant application therefore will be filed with Land Trust. Gardening programs at the Library are also under consideration. Ms. Coish gave an accounting of The Friends' RI Foundation balance, and reported that the bookstore remains a steady source of income.

**--Policy Review:** No report.

**Unfinished Business:**

**-- None.**

**New Business:**

**--None.**

**Announcements:**

**-The next regularly scheduled Board meeting will take place on Tuesday, March 20, 2012, at the Library.**

**--Motion to adjourn: Gauch. Second: Dionne-Thomas. Unanimously**

**carried.**

**Meeting adjourned at 8:42 P.M.**

**Respectfully submitted,**

**John W. Grisham**

**Secretary**